

Off-Campus Student Essentials

JCU Library

JCU Library is an essential academic and student service with print and digital collections that students can borrow or access online 24/7. Off-campus library services are available if you reside in Australia and live further than 50 kilometres from either the JCU Townsville or Cairns campuses. Use One Search to find and access books, eBooks, eJournal articles, as well as streaming media and more. You can borrow library books using the online request form which includes a free, post-paid bag to return materials. You can also request scanned copies of journal articles and book chapters.

The library service also offers a live **Chat with a Librarian** during library opening hours (including nights and weekends). You will find a 'Chat' button on many library webpages. Staff can help with locating scholarly information for assignments and referencing.

Online **Library Guides** provide key resources for your subjects and contact details for your Liaison Librarian who will help you improve your research skills. Your Library Guide, including the Writing Guide and the Referencing Guide are designed to help you succeed as a student. Search or browse our guides from the library website.

The **InfoSkills Toolkit** is an interactive learning tool developed by the JCU Library team specifically for you. It introduces researching, referencing and assignment writing skills to help you on your JCU journey: libguides.jcu.edu.au/infoskills

Make sure you explore the **Library Channel** where you can watch informative videos and play interactive games on topics such as Top Library Tips, Off-Campus Library Services, Evaluating Information Sources, Searching the Literature, and more. Check it out at libguides.jcu.edu.au/library-channel.

The Learning Centre

The Learning Centre is able to assist you to unlock your potential and maximise your academic success by providing advice and assistance with all aspects of studying at university. The Learning Centre also provides a range of self-help online workbooks that you can download and work through, such as Academic Writing, Maths Refresher, Basic Statistics and Active Learning - jcu.edu.au/students/learning-centre/downloads.

Download the **Weekly and Semester Study Planners** under the 'Getting Started' tab on The Learning Centre website to help you manage your time and commitments while you study. There is also a link here to the JCU Academic Calendars so you can keep track of important dates such as study dates, census dates, payment due dates, last date to withdraw without academic penalty and exam dates.

You can contact The Learning Centre for advice and remote assistance via the Online Contact Form under the 'Contact Us' section. Make sure you select your study centre location or 'external student', and provide as much detail in your enquiry as possible so that staff can tailor their response to your specific needs.

JCU students also have access to **Studiosity** - a free, after hours, online learning advice service. Studiosity can be accessed through LearnJCU.

Learning Online

The Learning Centre have designed a dedicated website to bring a range of information, tools and resources together to help you succeed in the online learning environment. Find out how to prepare for online exams, stay motivated, manage your time, wellbeing, and stay connected when studying.

<https://www.jcu.edu.au/students/learning-online>

First Year Experience Coordinators

Every course at JCU has a designated First Year Experience Coordinator s aTJ0.212 Tw 1

Exams & Assessment

Your assessments may include online discussion board posts, assignments and online exams, but sometimes physical exams are conducted in a location close to the student. Your assessment will vary for each subject and will be listed in your Subject Outline on LearnJCU.

Exams

If exams form part of your assessment, you may have assessments under exam conditions or final exams, which may be online or at an allocated venue near you. The Subject Outline of your chosen course will provide all the detail you need.

Personal timetables that detail dates, times and venues will be available in your Student App/ ~~TM Š%™ ~ “ ‘ Ž “ Š~~ final timetable is released. Refer to back cover for main exam period dates.

NB exams for some subjects may fall outside the main exam period.

Bianca Rogers

Bachelor of Education -
External

"What inspired me to study Early Childhood Education was my dance career. Working with young children, teaching them how to dance and instructing them really captured my love of teaching. At JCU I was able to study externally, which fit perfectly into my lifestyle, as I needed to work full-time and I had a young son at the time. Being able to study online in the comfort of my own home outside of work hours was a great, flexible way to study.

The advice that I would offer to future students or people wanting to study at JCU would be to go for it! My mantra that I kept on my wall which helped me to keep going was 'Stay strong. Stay positive. Stay focused'. Whilst studying, I appreciated the support that I got from other students and lecturers.

Student Support at JCU

Sometimes achieving success is knowing when and how to access support. JCU offers a wide range of free services to support you in the transition to university and throughout your studies, and it's important to remember that these services are available wherever you are.

Indigenous Education and Research Centre

The Centre's staff are here to support you through your journey at university and into a professional career. Indigenous Student Support Staff will help you to develop time management strategies, gain access to free tutoring and help with assignments and exam preparation.

07 4781 4676
IERC@jcu.edu.au
jcu.edu.au/ierc

JCU Student Association

The JCU Student Association (JCUSA) is run by elected students for students. JCUSA's focus is on bringing quality support and services for all sorts of issues varying from academic through to welfare. The Student Advocacy Officers offer free, independent and confidential advice that is available to all JCU students.

1800 330 021
studentassociation@jcu.edu.au
jcusa.edu.au

Library

JCU Library is here to teach students skills in assignment research, including referencing. We also provide access to print and online information resources. Get in touch on our Chat service or contact us at:

07 4781 6870

library@jcu-au.libanswers.com

jcu.edu.au/1024-0-008 (j @)2ae (O)14.1 08.220J0g

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Stay and Succeed

Commencing university is an exciting time and students commonly feel happy and enthusiastic about their decision to study a chosen field. Your first study period at university will be a stimulating experience, but it is also an especially busy time as you learn about the university environment, academic expectations, learning technologies, where to go for help, as well as your course content. These new and exciting challenges can cause students to feel anxious and unsure at various

times, particularly around assessment periods. As shown in the graphic below, students can feel like they are on an emotional roller coaster in their first study period at university, which is 100% normal. The good news is that there are a lot of free support services and online resources to help you smoothly navigate your transition into university and help you succeed. Remember to always ask questions and seek help early if you need it – that is the true key to success at university.



Student Portals and Computers

Information Communications Technology (ICT) is essential for teaching, learning and research at JCU. As a student at JCU, you have an online account that provides access to facilities, systems, resources, and support to keep you connected while you study at JCU.

JCU App

The **JCU App** provides students with easy, personalised access to the digital services you need for study and support. It offers single sign on access to all your JCU systems and applications.

LearnJCU

LearnJCU is the online teaching and learning space for almost everything to do with your subject/s, including subject outlines, assessment information, staff contact details, subject readings, lecture materials and collaboration tools.

Your subject lecturer will make the subject outline and information available online in LearnJCU before the study period starts. Learning materials and reading requirements are available via your subject site unless specified. The Subject Outline (available on LearnJCU) is the essential reference guide about your subject.

eStudent

eStudent is where you manage your enrolment, submit forms (HECS-HELP), view and pay your fees, view your results, update your personal details and more. Staff at the Student Centre can help you with any questions about using eStudent. Use your JCU username and password to log on.

StudentsO

StudentsOnline is where you access your lecture and exam timetables.

New Student Checklist

The first month of university can be a particularly challenging period to navigate, so we have created the New Students Checklist to help guide you through.

BEFORE O WEEK

Visit jcu.edu.au/new-students to finalise your enrolment at JCU - contact enrolmenthelp@jcu.edu.au if you require assistance.

Verify your 'Current Enrolment' is correct in eStudent under 'My Study Plans' - jcu.edu.au/eStudent.

Check if you are eligible for a HELP-Loan and please complete the Commonwealth Assistance forms by Payment Due Date - jcu.edu.au/students/fees-and-financial-support/defer-your-fees.

Study Centre Students - Register for classes (tutorials and workshops) in eStudent under 'My Timetable' to create your personalised timetable - please note that some subjects have automatically allocated classes - jcu.edu.au/eStudent.

Order your Student ID Card - jcu.edu.au/student-id-card.

Kickstart your studies with The Learning Centre website. Check out the information under the Getting Started button - jcu.edu.au/learning-centre.

Log into your JCU student email account and read your emails and online Student Bulletins.

Investigate scholarship options at JCU and check to see if you are eligible to apply - jcu.edu.au/scholarships.

DURING O WEEK

Attend Orientation Week information sessions and activities, and work through the jcu.edu.au/getready4uni modules online.

Go to 'My Finances' in eStudent to review your fees, charges, due dates and deferral options. Check your fees are listed in Deferrable Transactions in eStudent if deferring payments to a HELP loan.

Log onto LearnJCU to find out more about your course and the university. For more information, visit jcu.edu.au.

Glossary

Common terms at JCU

Advanced standing	Students with previous qualifications or relevant work experience may be able to apply for Advanced Standing (credit) towards their JCU degree.
Bachelor degree	A first-level degree, taking a minimum of three years. Abbreviated to, for example, BA (Bachelor of Arts): BSc (Bachelor of Science).
Block mode subjects	Subjects taught over an intensive short period, often during university holidays or over weekends.
Census date	Enrolment is considered to be finalised on a subject's census date. It is the last date to withdraw from subjects

